

Headquarters  
United States Forces Korea  
Unit #15237  
APO AP 96205-5237

United States Forces Korea  
Regulation 385-1

28 September 2009

Safety

UNITED STATES FORCES KOREA SAFETY PROGRAM

---

**\*This regulation supersedes USFK Regulation 385-1, 25 January 1999.**

---

FOR THE COMMANDING GENERAL:

JOSEPH F. FIL JR.  
Lieutenant General, U.S. Army  
Chief of Staff

Official:



GARRIE BARNES  
Chief of Publications and  
Records Management

---

**Summary.** This regulation prescribes policy regarding the United States Forces, Korea (USFK) accident prevention program. It establishes measures for program implementation and maintenance, and identifies accident investigation and reporting requirements and procedures. This regulation provides safety management policy guidance and procedures specifically for application in USFK with special emphasis on organizational concepts and responsibilities. A library of safety guidance is promulgated by service component headquarters and Service components will comply with that guidance.

**Applicability.** This regulation is applicable to all Service components, tenants, and other activities constituting the United States (U.S.) Forces in the Republic of Korea (ROK).

**Supplementation.** Issue of further supplements to this regulation by subordinate commands is prohibited unless prior approval is obtained from Headquarters (HQ) USFK, (FKSF), Unit #15237, APO AP 96205-5237.

**Forms.** USFK forms are available at <http://www.usfk.mil.usfk/> under “Publications”.

**Records Management.** Records created as a result of processes prescribed by this regulation must be identified, maintained, and disposed of according to applicable Department of Defense (DOD) and/or service component regulations.

**Suggested Improvements.** The proponent of this regulation is HQ USFK, (FKSF). Users are invited to send comments and suggested improvements on DA Form 2028 (Recommended Changes to Publications and Blank Forms) to HQ USFK, (FKSF, Unit #15237, APO AP 96205-5237).

**Distribution.** Electronic Media Only (EMO).

## **CONTENTS**

### **Chapter 1**

#### **Introduction, page 5**

- 1-1. Purpose
- 1-2. References
- 1-3. Explanation of Abbreviations
- 1-4. Responsibilities
- 1-5. Policy

### **Chapter 2**

#### **Safety Program Structure, page 9**

- 2-1. Organizational Structure
- 2-2. Operational Procedures

### **Chapter 3**

#### **Safety Standards Application, page 11**

- 3-1. Standards
- 3-2. Conflicts
- 3-3. Additional Safeguards
- 3-4. Under the Oak Tree Counseling
- 3-5. Safety Campaign
- 3-6. USFK Commander's Safety Council

### **Chapter 4**

#### **Accident Investigation and Reporting, page 12**

- 4-1. Investigations
- 4-2. Reporting
- 4-3. Fatal Accident Out Briefs

### **Chapter 5**

#### **Motor Vehicle Accident Prevention Program, page 12**

- 5-1. Policy
- 5-2. Motor Vehicle Safety Training
- 5-3. Motor Cycle Safety
- 5-4. Motor Vehicle Safety Reporting

### **Chapter 6**

#### **USFK Radiation Safety Management Program, page 14**

- 6-1. Purpose
- 6-2. Scope
- 6-3. General
- 6-4. Licensing and Control of Ionizing Radiation Sources
- 6-5. Command Radiation Safety Council (CRSC)
- 6-6. USFK Radioactive Material Processing Facility (RMPF)

## **CONTENTS (Cont')**

### **Chapter 7**

#### **Explosives Safety Management Program, page 16**

- 7-1. Purpose and Scope
- 7-2. General
- 7-3. Concept and Responsibilities

### **Chapter 8**

#### **Safety Awards, page 17**

- 8-1. Policy
- 8-2. Motor Vehicle Safety Awards
- 8-3. USFK CSM Safety Hero Award

### **Chapter 9**

#### **Safety Training, page 19**

- 9-1. Purpose
- 9-2. General

#### **Appendices, page 20**

- A. References
- B. USFK Commanders' Safety Council Charter
- C. Under the Oak Tree Counseling
- D. USFK Accident Reporting Data Elements
- E. USFK CSM Safety Hero Award Nomination Form

#### **Glossary, page 30**

## **Chapter 1**

### **Introduction**

#### **1-1. Purpose**

This regulation prescribes policy regarding the United States Forces, Korea (USFK) accident prevention program. It establishes measures for program implementation and maintenance, and identifies accident investigation and reporting requirements and procedures. This regulation provides safety management policy guidance and procedures specifically for application in USFK with special emphasis on organizational concepts and responsibilities. A library of safety guidance is promulgated by service component headquarters and Service components will comply with that guidance.

#### **1-2. References**

Publications required to be referenced for managing a Safety Program are listed in Appendix A.

#### **1-3. Explanation of Abbreviations**

Abbreviations used in this regulation are explained in the glossary.

#### **1-4. Responsibilities**

##### a. Commander, United States Forces Korea

(1) Ensure command resources are preserved and protected, so as to be combat ready, through an effective safety program.

(2) Ensure that risk management addressing safety and occupational health concerns are integrated in all aspects of military operations and not an add-on consideration.

##### b. Component Commanders

(1) Provide resources to implement component safety programs and safety training in accordance with (IAW) Service regulations and Corps orders.

(2) Assign full-time personnel, trained in safety and occupational health, to manage the safety program. Provide names and telephone numbers of the assigned personnel to USFK Command Safety, telephone 723-3934/8373.

(3) Enforce standards or regulations and ensure subordinate commands are in compliance with component safety programs IAW Service regulations and Corps orders.

(4) Implement and maintain an effective accident prevention program that enhances mission while ensuring the health and welfare of personnel and equipment.

(5) Respond to guidance provided by the USFK Commander.

(6) Provide service-specific safety guidance to ensure safety requirements are well understood and followed.

(7) Investigate and report mishaps according to the procedures outlined in the applicable Service regulations and Corps orders.

(8) Appoint a trained Radiation Safety Officer to serve as the Service or activity central point of contact for all radiation issues. Provide a copy of the appointment orders and contact information to the USFK Radiation Safety Manager.

c. USFK Chief of Staff

(1) Serve as the primary staff advocate for all matters pertaining to safety and occupational health.

(2) Establish a formal safety program consistent with U.S. Federal regulations, DoD standards, Services directives, and Status of Forces Agreement(s) (SOFAs). Initiate programs, actions, and taskings to ensure adherence to the regulatory guidance.

(3) Designate a Command Safety Director to exercise staff supervision over the command safety program.

(4) Approve policies, issue directives, and publish guidance on safety and occupational health plans and programs.

(5) Establish a formal radiation safety program consistent with U.S. Federal regulations, DoD standards, Services directives, and Status of Forces Agreement(s) (SOFAs). Initiate programs, actions, and taskings to ensure adherence to the regulatory guidance.

d. Assistant Chief of Staff (ACofS), J-1

(1) Work with USFK Command Safety on personnel staffing issues that impact the safety and occupational health of operations and personnel within USFK.

(2) Aid USFK Command Safety in efforts to obtain essential professional staff authorizations, military, and/or civilian, to meet the basic requirements of the Joint Command Safety Office.

e. ACofS, J-3

(1) Provide USFK Command Safety with information concerning training exercises and other contingency operations that require on-site participation (e.g., Foal Eagle, community emergencies, etc.).

(2) Ensure that USFK Command Safety is included early in the planning stages of training exercises and that time is scheduled for safety briefings to participants. Incorporate risk management in the planning process for all USFK Operation plans (OPLAN) and Operational Orders (OPORDER).

(3) Advises Combatant Commander on all strategic risk decisions associated with the planning process and required by operational planning teams.

(4) Ensure that Command Center Seoul (CC Seoul) notifies the USFK Command Safety of any accident involving USFK personnel (via both e-mail and telephone) as soon as possible after learning of the occurrence. A USFK Command Safety notification roster will be kept on file in CC Seoul.

f. ACoS, J-4

(1) Function as the USFK Executive Director for Explosives Safety (EDES). The EDES will develop and conduct a USFK Explosives Safety Council to address explosives safety problems command wide. The Council will meet at least semi-annually but more often if needs dictate. Additional information and guidance on the explosives safety program is at Chapter 7 below.

(2) Establish and maintain procedures for managing, responding to, and disseminating materiel-related safety of use messages (SOUM) and safety of flight messages (SOFM). Provide the USFK Command Safety with information concerning actions taken on SOUMs and SOFMs on request.

g. USFK Command Safety Director

(1) Act as principal advisor to the Commander and staff elements on all safety matters affecting the command.

(2) Administer the USFK safety program which protects the force. The program will consist of all major safety elements with special emphasis on radiation and explosives safety.

(3) Chair the SOFA Secretariat Safety Committee.

(4) Establish policy and procedures for safe operations by Service components and other activities. Provide risk management information and safety risk management "train-the-trainer" training as needed to assure Service components are prepared to conduct the necessary training for their units/activities.

(5) Collect, analyze, disseminate, and maintain accident information on U.S. Forces in Korea. Provide monthly mishap summaries, trends, analysis of Class A-C mishaps for review. Develop and distribute accident prevention countermeasures to reduce adverse trends semi-annually.

(6) Develop safety procedures and guidance for training exercises (e.g., Ulchi Freedom Guardian, Foal Eagle, Key Resolve, etc.). Provide on-site support during training and/or contingency operations.

(7) Review and evaluate programs for carrying out approved safety and occupational health policies and procedures. Monitor the effectiveness of the USFK safety program in protecting the force.

(8) Conduct safety manager/officer conferences as required to provide USFK command guidance, manage joint safety issues, discuss mishap and corrective action status, and promote safety information cross flow.

(9) Ensure the USFK Commander and appropriate USFK leadership are informed of the status of critical command wide and joint safety issues, including operational and training mishaps, investigations, and corrective actions.

(10) Ensure critical component level safety information, issues, and recommendations flow to and from HQ USFK and all Service components.

(11) Advise the USFK Commander on differences in component policies and procedures.

(12) Provide safety guidance and assistance to components and USFK staff as requested.

(13) Plan, coordinate, and facilitate the USFK Commanders' Safety Council meetings.

(14) Recruit and maintain a qualified radiation safety manager to conduct the USFK Command Radiation Safety Program. Ensure training needs are met to keep the individual up to date with the latest practices and procedures concerning radiation safety.

(15) Notify appropriate authorities in the event of a radiation accident or incident. Provide CC Seoul updated after-duty hour notification rosters for events that occur after the normal duty day.

h. USFK Radiation Safety Manager

(1) Be responsible for management oversight of the USFK Command Radiation Safety Program.

(2) Provide guidance to USFK personnel, and civilian contractors on the use of radioactive materials, lasers, radars, and X-ray systems at USFK installations.

(3) Review and provide comments on NRC, DOD, and Host Nation Atomic Energy Laws and regulatory directives.

(4) Coordinate and serve as recorder of the USFK Radiation Safety Committee.

i. Provost Marshal

(1) Coordinate with the USFK Command Safety on traffic and other issues that impact the safety and occupational health of personnel assigned to USFK.

(2) Inform the USFK Command Safety of accidents reported through Military Police channels. During training exercises, ensure that all data pertaining to real-world accidents is made available to the USFK Command Safety on request.

(3) Provide monthly statistics on the following:

(4) Number of Government Owned Vehicle (GOV) and Privately Owned Vehicle (POV) accidents involving Service members, civilian employees, invited contractor employees, and SOFA dependents.

(5) Provide numbers of registered POVs, Privately Owned Motorcycles (POM), and SOFA licensed drivers.

(6) Identify locations experiencing high numbers or sharp increases in GOV and POV motor vehicle accidents.

(7) Provide copies of statistical reports to USFK Command Safety no later than the 15th of each month for the previous month.

j. ACoS, J-8 (Resource Management). Ensure that adequate funding is provided to carry out the safety functional requirements.



k. USFK Public Affairs Office.

(1) Advise USFK Chief of Staff of all public releases of mishap information involving USFK personnel and assets.

(2) Include safety information in command publications as requested.

l. USFK Staff Judge Advocate.

(1) As appropriate, provide advice concerning compliance with applicable directives pertaining to the administration of the USFK Operational Safety Program.

(2) Advise USFK Chief of Staff of any friendly fire/fratricide investigations.

m. Eighth U.S. Army Command Safety.

(1) Perform Executive Agent responsibilities in support of the USFK safety program.

(2) Provide explosive safety manager in support of the USFK Explosive Safety Program as outlined in Chapter 7 below.

## **1-5. Policy**

a. Accidents are unacceptable impediments to USFK missions, readiness, morale, and resources; therefore, accident prevention must be pursued aggressively. The USFK safety program will fully support the USFK mission of combat readiness while protecting the force and minimizing any adverse impact on operations.

b. Accident prevention is a command responsibility. Services and activities must establish procedures to ensure the safety of personnel and equipment under their control.

c. Accident prevention goals and objectives, and projects associated with the goals and objectives, will be coordinated with all U.S. Forces within the ROK.

## **Chapter 2 Safety Program Structure**

### **2-1. Organizational Structure**

a. USFK Command Safety is a special staff office under the USFK Chief of Staff (CofS). The Command Safety Director answers directly to the Commander through the CofS.

b. Service components will organize their safety offices to comply with their Service headquarters guidance. To ensure effective accident prevention efforts are implemented in USFK, commanders/activity chiefs will:

(1) Designate a command safety official to exercise staff supervision over the safety program. The individual assigned will be adequately trained to manage the full range of safety program responsibilities. The safety official will be a member of the commander's special staff answering directly to the commander or chief of staff.

(2) Provide sufficient funds and other resources to ensure safety officials are able to carry out their responsibilities and assure an effective safety and occupational health program is maintained.

## **2-2. Operational Procedures**

USFK and Services safety staffs will:

- a. Function as principal staff advisors and technical consultants to their commanders and staffs in planning, organizing, directing, and evaluating all safety and occupational health efforts within their respective commands.
- b. Provide technical and professional advice and assistance to identify unsafe behavior and eliminate hazardous conditions.
- c. Assist subordinate commanders in determining the number, qualifications, and grade of personnel necessary to ensure an effective safety program.
- d. Assist subordinate commanders in developing risk management and other safety and occupational health training.
- e. Provide technical assistance in accident investigating and reporting to ensure accuracy, completeness, and timeliness.
- f. Provide timely notification of Class A and B mishaps (See Chapter 4), and other potentially high interest accidents to USFK Command Safety.
- g. Collect, review, and analyze accident experience information. Provide analysis results to appropriate commanders and staff. Develop countermeasures and distribute as needs dictate.
- h. Incorporate risk management requirements, practices, and procedures in command directives, instructions, regulations, SOPs, training and operational plans, and special orders.
- i. Ensure that local physical standards for facilities and equipment meet or exceed safety and health standards established in pertinent Host Nation, Federal, and Service statutes and regulations.
- j. Notify USFK Command Safety of all critical safety issues that might impact other components.
- k. Ensure USFK Command Safety is an addressee for safety messages generated by assigned or attached components unless prescribed by Department of Defense or Service guidance .
- l. Ensure that safety training is provided to military and civilian leaders as well as operating personnel. Minimum training requirements are outlined in Services directives.

## **Chapter 3**

### **Safety Standards Application**

#### **3-1. Standards**

a. Where applicable, Services will apply Occupational Safety and Health Act (OSHA) standards and other non-military regulatory or consensus safety and health standards to military unique equipment, systems, operations, or workplaces.

b. In workplaces where the SOFA requires that U.S. Armed Forces comply with ROK law, and ROK law prescribes different standards, the standard that is most strict will apply.

c. Commanders will ensure that publications which implement Services safety and occupational health criteria are provided to workplaces in a form appropriate to the specific operation and are understood and complied with by affected personnel.

#### **3-2. Conflicts**

When standards in Services publications conflict with a legal standards (such as the OSHA), or provide a lower degree of protection, the legal standard will apply. When the Service standards are equal to or exceed such requirements in providing workplace safety, the Service requirement will apply.

#### **3-3. Additional Safeguards**

Commanders will do risk assessments to evaluate the level of safety provided by established standards to determine if additional safeguards are required. If deemed necessary, the extra safety measures will be put in place prior to initiating or continuing the mission.

#### **3-4. Under the Oak Tree Counseling**

Commanders and DoD civilians that supervise Servicemembers will implement Under the Oak Tree Counseling. Under the Oak Tree counseling is a highly effective way for first-line supervisors to impact the behavior of subordinates. This process ensures that leaders are aware of the Servicemember's plans and have made a mutual, verbal contract on the steps to be taken to manage identified risks. This is not a paper/recordkeeping program, but one that requires first-line leaders to be directly and personally involved in the subordinates' off duty risk assessment and risk mitigation. Appendix C provides additional guidance on Under the Oak Tree Counseling.

#### **3-5. Safety Campaign**

USFK supports the Joint Service Safety Campaign program. As a minimum, USFK will implement two seasonal safety campaigns: the Spring and Summer Safety Campaign and the Fall and Winter Safety Campaign. Commanders and directors of USFK major subordinate commands and supporting activities will establish directives that implement the intent and specific requirements of these campaigns.

#### **3-6. USFK Commanders' Safety Council**

a. The USFK Commanders' Safety Council is a forum for discussing safety problems and keeping commanders informed on the status of the command's accident rates, prevention programs, policies, and initiatives. Additional details regarding the purpose and scope of the USFK Commanders' Safety Council can be found in the council charter located at Appendix B.

b. Meetings will be held semi-annually or more often as directed by the USFK Commander.

c. Attendance is mandatory for USFK Service Component Commanders, their Senior Enlisted Advisors, their Safety Directors/Officers, and USFK Staff Principals. Service Component MSC Commanders, their Senior Enlisted Advisors, their Safety Directors/Officers are encouraged to attend.

## **Chapter 4**

### **Accident Investigation and Reporting**

#### **4-1. Investigations**

Accidents will be investigated and reported in accordance with (IAW) Service component directives.

#### **4-2. Reporting**

Services components and activities will:

a. Notify the USFK Command Safety, telephonically and by e-mail (telephone 723-3934/8373/7515), of all class "A" and "B" accidents as defined in DODI 6055.7 within 24 hours of the accident occurrence. Provide a summary of findings and recommendations on completion of the investigation; furnish a copy of the actual completed report, if requested. This requirement is in addition to the reporting requirement specified in Service regulations.

b. Notify the USFK Radiation Safety Manager within 24 hours of a radiation incident, including the loss or damage of equipment containing radioactive material. During normal duty hours (0800-1700), call DSN (315) 723-6616 or 723-8372. After duty hours, call CC Seoul at DSN (315) 723-3030, who will in turn notify the USFK Radiation Safety Manager.

c. Provide monthly statistical roll-ups of all Class A-C accidents to the USFK Command Safety no later than 8 working days after the end of the previous month. Reporting data elements are outlined in Appendix D.

#### **4-3. Fatal Accident Out Briefs**

a. Component commanders will brief the USFK Commander on all fatal on-duty accidents within 30 days after they occur or upon completion of the Safety Investigation Board findings.

b. Within 30 days after a fatal off-duty accident, the unit commander will give a verbal After Action Review to the first general officer in his or her chain of command. A summary of the AAR results will be sent through the chain of command to USFK Commander for review.

c. USFK Command Safety shall ensure relevant lessons learned are provided to all Service components and activities.

## **Chapter 5**

### **Motor Vehicle Accident Prevention Program**

#### **5-1. Policy**

USFK Command Safety is responsible for administrative management of the USFK Motor Vehicle Accident Prevention Program. In support of this program, USFK Command Safety will:

a. Maintain a motor vehicle accident prevention program.

- b. Maintain liaison with the AAFES-K Safety Office and installation Auto Craft Centers to ensure uniformity and adequacy of USFK motor vehicle safety inspections.
- c. Ensure driver testing is standardized and uniformly conducted throughout the command.
- d. USFK Pamphlet 385-2, Guide to Safe Driving in Korea is the training manual on traffic regulations, road signs, and safe driving practices for SOFA personnel in Korea. USFK Command Safety will ensure it is kept current with DoD guidance, Service regulations, and Korean motor vehicle and transportation laws.
- e. Provide guidance and assistance to establish the remedial driver programs for EUSA Area Commanders and USAF Mission Support Group Commanders.

### **5-2. Motor Vehicle Safety Training**

Motor vehicle safety training is essential for reducing GOV and POV accidents. DoD guidelines and Service regulations mandate specific training. The following dictates implementation guidelines in support of these training requirements.

- a. All Service personnel, civilian employees, invited contractors, and their dependents that will be driving while in Korea must complete local traffic safety training, orientation, and testing. TDY units deploying to the ROK may obtain training and testing material from the EUSA Command Safety Office. The Transportation Officer of the TDY unit may request, in writing, from the Commander, EUSA (EASF), Unit #15326, APO AP 96205-5236. The written request should contain the estimated number of drivers and the purpose of the deployment to Korea.
- b. Service components will ensure all military personnel who have a driver's license and are under 26 years of age receive a minimum of 4 hours of driver education in accordance with guidelines outlined in DODI 6055.4, DoD Traffic Safety Program.
- c. Service components, with support from EUSA Area Commanders and USAF Mission Support Group Commanders, will provide driver improvement/remedial driver training courses to military or civilian personnel who, while operating a GOV, have been convicted of a moving traffic violation or have been determined to have been at fault in a traffic mishap. When or where available, require individuals, inside or outside normal duty hours, to attend the courses or lose installation driving privileges. Court-approved local community driver improvement programs may be used to fulfill the requirement.
- d. EUSA Area Commanders and USAF Mission Support Group Commanders will provide drug and alcohol education that focuses on impaired driving and underage drinking for law enforcement, public information, health care, and safety personnel. Additionally, annual refresher training will be provided to club managers, bartenders, and wait staff serving alcoholic beverages, and to Class VI and other personnel selling alcohol. Include specific information and a review of current DoD Component policy on impaired driving and the physical and social implications of underage drinking in appropriate schools or courses of instruction.

### **5-3. Motor Cycle Safety**

USFK Regulation 190-1 details motor cycle licensing and safety requirements. In addition to these guidelines:

- a. EUSA Area Commanders and USAF Mission Support Group Commanders will provide entry-level rider training addressing the minimum skills necessary to begin street riding safely, and

provide opportunities for renewal training (i.e., life-long learning) for motorcycle operators throughout their riding careers. Government-owned ATV operators shall complete the Specialty Vehicle Institute of America-based course and training tailored to satisfy specific mission objectives.

b. EUSA Area Commanders and USAF Mission Support Group Commanders should provide remedial motor cycle training programs and encourage operators to complete refresher training after 5 years of inactivity, the acquisition of a new motorcycle, or a major geographic relocation.

#### **5-4. Motor Vehicle Safety Reporting**

a. The USFK Provost Marshall, in cooperation with EUSA Area Commanders and USAF Mission Support Group Commanders, shall submit the Annual Safety Belt Usage Report to the DUSD(I&E) no later than April 30 for the previous calendar year pursuant to the requirements of Reference (j) and using the format in Enclosure 4 of DODI 6055.4. Installation tenant Component data may be represented by the installation host Component data. Copies of these reports shall be forwarded to USFK Command Safety.

b. The USFK Provost Marshall, in cooperation with EUSA Area Commanders and USAF Mission Support Group Commanders, shall establish a program in coordination through which analyses of local DoD traffic crashes are conducted. Include all on-base and off-base road networks in proximity to installations (e.g., access roads and routes heavily traveled by Government vehicles). In the reports of these analyses, include recommendations for corrective measures that could be taken to reduce the frequency and severity of traffic crashes.

### **Chapter 6 USFK Radiation Safety Management Program**

#### **6-1. Purpose**

The purpose of the USFK Radiation Safety Program is to develop and implement a proactive management and compliance program and establish command coordination channels of existing technical capabilities to enhance the strengths of the radiation safety program.

#### **6-2. Scope**

This program applies to all Services and activities assigned to USFK. It includes ensuring compliance with requirements of the U.S. Nuclear Regulatory Commission, material licensing agencies, DOD, and military Services and activities. It also includes adhering to standards agreed to in the SOFA.

#### **6-3. General**

a. This program is established to provide long-term, quality management of radiation safety for USFK. The USFK radiation protection program is directed toward safeguarding personnel from unnecessary exposure to ionizing and non-ionizing radiation.

b. Active participation by senior leaders of U.S. military Services and other activities assigned to USFK in the development of policy, procedures, and priorities is essential to the implementation and maintenance of a sound radiation safety and compliance program.

c. Due to the serious and irreversible effects of radiation injuries, impact on readiness, and political sensitivity, the radiation safety program must be vigorously supported by senior leaders throughout USFK.

d. Establish a radiological accident response plan and maintain trained personnel and equipment necessary to handle possible accident scenarios.

e. Report findings of radiation accidents and incidents through the Service or activity's normal chain of command. A copy of the accident or incident report will be provided to the USFK Radiation Safety Manager within 30 days of the event.

f. Manage radiation safety and control programs under Federal law, Services regulations, DOD directives, and SOFA requirements.

g. Each Services and Activity assigned to USFK will conduct compliance inspections at least every two years and provide a copy of inspection reports to the USFK Radiation Safety Manager.

#### **6-4. Licensing and Control of Ionizing Radiation Sources**

a. Each Service component will manage and control licensed materials IAW specific Service license directives.

b. A copy of the Services' radioactive material inventory will be provided to the USFK RSO annually in January with a closeout date of 31 December. Changes in inventory will be reported to the USFK Radiation Safety Manager within 30 days of the change.

#### **6-5. Command Radiation Safety Council (CRSC)**

a. Each Service component and USFK activity that uses, handles, or stores materials with radioactive sources will be represented on the CRSC.

b. USFK CRSC members will review and recommend for approval/disapproval USFK policy, plans, and operational procedures that deal with radioactive materials.

#### **6-6. USFK Radioactive Material Processing Facility (RMPF)**

a. The Radioactive Material Processing Facility (RMPF) is located at Camp Carroll and is operated by TMDE-Region Pacific (TMDE), DSN (315) 765-7698. Services and activities will coordinate with the TMDE-Region Pacific RSO for disposal of unwanted radioactive material. All Services and activities assigned to USFK will comply with TMDE-Region Pacific turn-in procedure.

b. Services will dispose of all unwanted radioactive waste material at the approved USFK RMPF. Service RSOs will coordinate with the RMPF RSO prior to movement of radioactive source material to the RMPF.

## **Chapter 7**

### **Explosives Safety Management Program**

#### **7-1. Purpose and Scope**

a. The purpose of the USFK Explosives Safety Program is to establish proactive management and to pull together all the available technical capabilities that already exist in the command in order to improve and strengthen the explosives safety program.

b. The scope of the program is command wide and will include conventional and special munitions. Under agreements currently in existence between the U.S. and ROK Governments, the explosives safety management program may include both U.S. and ROK titled munitions and explosives, as appropriate, IAW current agreements.

c. All aspects of the program will be IAW DOD and Services explosives safety standards (DOD 6055.9 Std; AR 385-10 and DA Pam 385-64; AFR 127-100; and NAVSEA OP 5).

#### **7-2. General**

This program is designed to provide a basis for long-term, quality management of explosives safety for U.S. Forces in the ROK.

#### **7-3. Concept and Responsibilities**

a. Due to the immense importance of munitions to overall command readiness, and the threat represented by catastrophic loss of munitions due to explosives accidents, management of explosives safety must be placed at the General Officer level. The ACofS, J-4 is designated as the Executive Director for Explosives Safety for USFK. The Command Safety Director will work in concert with the ACofS, J-4 in the implementation and management of the explosives safety program.

b. Active participation by senior leaders of major subordinate commands (MSCs) in the development of policy, procedures, and priorities is essential to the implementation and maintenance of a sound explosives safety program. A USFK Explosives Safety Council will be established to provide this conduit to USFK MSCs.

(1) The ACofS, J4 is designated as the Chairman of the Council.

(2) The USFK Safety Director will serve as Vice Chairman of the Council.

(3) The Council will meet at least semi-annually, or at other times at the call of the Chairman.

(4) The Chairman and Vice Chairman will serve as primary representatives on the Department of the Army Explosives Safety Council.

c. Services and other activities will:

d. Manage their explosives safety programs under Federal law, DOD and Service directives, and applicable Host Nation agreements and regulations.



e. Ensure that the managers of explosives facilities and operations maintain appropriate continuity books, operating procedures, explosives site licenses, site plans, and Certificates of Risk Acceptance (waivers/exemptions) as required.

f. Investigate explosives safety accidents and incidents. Report findings through the Service or activity's chain of command. A copy of the accident or incident report will be provided to USFK Command Safety within 30 days of the event.

## **Chapter 8 Safety Awards**

### **8-1. Policy**

Safety awards enhance operations and improve safety awareness through recognition and promotion of individual and organizational accident prevention measures and successes.

a. Service component commanders are encouraged to develop and issue policies for Safety Awards in accordance with their service regulations to promote safety awareness through of safety related actions which are above and beyond what is required of an individual or organization, and which would normally go unnoticed.

b. Awards will be made to individuals and installations based on their overall safety achievements. A nomination for an award should be submitted to the appropriate approval authority within two years of the action or period under consideration.

c. The USFK Command Safety Director will ensure the Safety and Accident Prevention Awards Program is effectively administered, including necessary budget requirements to procure award items.

d. Records of awards will be maintained in accordance with applicable DoD and Service component guidance. The USFK Safety Awards Manager will maintain records for USFK level safety awards outlined in this regulation.

### **8-2. Motor Vehicle Safety Awards**

USFK shall establish an Installation Traffic Safety award in accordance with DODI 6055.4 to recognize successful local installation traffic safety programs.

a. Recipients. Area and installation commands.

b. Eligibility requirements.

(1) Area and installation commands with the most effective traffic safety and motor vehicle accident prevention programs.

(2) The time frame for the award is one fiscal year.

(3) Demonstrations of merit may be made using both subjective and objective criteria.

(4) Include description of Area/installation initiatives that will enhance the traffic safety program, such as traffic safety awareness programs, pedestrian safety initiatives, training and education programs, and local community cooperative traffic safety programs.

c. Initiator. Area/installation commander or Area/installation safety manager can be the initiators.

d. Nominations. Prepare a thru memorandum with supporting documentation as needed in accordance to the attention of the Commander, U.S. Forces Korea, ATTN: FKSF, Unit #15236, APO AP 96205-5236. The nomination will have narrative text and may include tables, charts, diagrams, and/or photographs to clarify accomplishments. When printed, the nomination will consist of no more than seven standard-size, single-spaced pages. The nomination will include a concise introduction which describes specific achievements that merit consideration and a summary explanation of what is being done toward continued mishap reduction and details on unique/specific initiatives. Initiator point of contact information will include e-mail address and telephone number. Approved nominations may be electronically sent to [DeputyDirectorCommandSafetyUSFK/EUSA@korea.army.mil](mailto:DeputyDirectorCommandSafetyUSFK/EUSA@korea.army.mil) no later than 15 August of each year.

e. Judging. The USFK Command Safety Director or a designated representative will convene a panel to make recommendations for recipients of this award. The panel will consist of a representative from the USFK Provost Marshall's Office, a representative from IMCOM-K, a representative from 7th Air Force and two Command Safety Office safety managers.

f. Presentation. The USFK Commander or designated representative will award at a venue to be determined.

g. Approval Authority. The USFK Commander or designated representative will be the approval authority.

h. Award. A plaque will be the award.

### **8-3. USFK CSM Safety Hero Award**

a. Recipients. Service members or organizations assigned to USFK.

b. Eligibility requirements. The USFK CSM Safety Hero award recognizes safety related actions of individuals or organizations which are above and beyond what is normally required, and which would normally go unnoticed.

c. Initiator. Organization or facility commander or manager, or installation/installation safety manager can be the initiators.

d. Nominations. Complete form at Appendix E. The narrative portion of the nomination form will may include tables, charts, diagrams, and/or photographs to clarify accomplishments. Continuation pages may be attached. When printed, the nomination will consist of no more than three standard-size, single-spaced pages. Initiator point of contact information will include e-mail address and telephone number. Completed nomination forms may be electronically sent to [DeputyDirectorCommandSafetyUSFK/EUSA@korea.army.mil](mailto:DeputyDirectorCommandSafetyUSFK/EUSA@korea.army.mil).

e. Judging. The USFK Command Safety Director will complete blocks 16-18 of the award form and forward completed award packets to the USFK CSM for final approval.

f. Presentation. The USFK CSM or designated representative will award at a venue to be determined.

g. Approval Authority. The USFK CSM or designated representative will be the approval authority.

## **Chapter 9 Safety Training**

### **9-1. Purpose**

Leaders and Service members must be aware that the prevention of seasonal injuries is vital in sustaining combat power. Leaders must be constantly aware of the condition of their personnel and be alert for signs and symptoms of seasonal injuries. Use of the buddy system to detect the early on-set of seasonal injuries is a proven mitigation strategy. Prevention, early detection, and immediate action/medical response to seasonal injuries are leader initiatives that should be trained, rehearsed, and managed.

### **9-2. General**

Service members must know how to properly prepare for seasonal challenges. Commanders will have oversight of all seasonal safety training and ensure it is scheduled and conducted, and that all personnel are trained on accident prevention measures pertaining to seasonal activities.

a. Summer seasonal safety and heat injury prevention training will be completed by 15 May of each year. Incoming Service members arriving during summer months shall receive summer seasonal safety and heat injury prevention training within 10 days of assignment. Training will focus on the following areas:

(1) Destructive Weather. Monsoon rain and typhoon season usually begins in late June and continues through the end of September. USFK Pam 385-3, A Systems Approach to Seasonal Safety, outlines the risk associated with destructive weather conditions. Commanders and leaders will ensure that all Service members are trained on summer destructive weather and ensure they know how to obtain timely weather and road condition information.

(2) Heat Injuries: When properly trained our Service members can work safely in a hot-weather environment. Leaders must ensure Service members become acclimatized to the increased heat and humidity common in the Korean summers. Although acclimatization and water consumption strengthen heat resistance, our best protection against the effect of heat during training is proactive leader supervision and proper risk management. Commanders and leaders will ensure that all Service members are trained on prevention and treatment of hot weather injuries.

b. Winter seasonal safety and cold weather injury prevention training will be completed by 15 November of each year. Incoming Service members arriving during summer months shall receive winter seasonal safety and cold injury prevention training within 10 days of assignment. Training will focus on the following areas:

(1) Severe Weather. USFK Pam 385-3, A Systems Approach to Seasonal Safety, outlines risk associated with winter weather conditions. Commanders and leaders will ensure that all Service members are trained on winter severe weather and ensure they know how to obtain timely weather and road condition information.

(2) Cold Weather Injuries. Once properly trained our Service members can work safely in a cold-weather environment. Leaders must ensure Service members become acclimatized to the increased cold common to Korean winters. Commanders and leaders will ensure that all Service members are trained on prevention and treatment of cold weather injuries.

## **Appendix A References**

The following publications should be referenced concerning the Safety Program.

### **Department of Defense Directives and Instructions**

DOD Directive 1000.3, Accident Prevention, Safety, and Occupational Health Policy for the Department of Defense.

DOD Directive 4715.1B, Environment, Safety, and Occupational Health.

DOD Directive 6055.13 Transportation Accident Prevention and Emergency Response Involving Conventional DOD Munitions and Explosives.

DOD Instruction 6055.1 DoD Occupational Safety and Health Program.

DOD Instruction 6055.4 DoD Traffic Safety Program.

DOD Instruction 6055.7 Mishap Investigation, Reporting, and Record Keeping.

DOD 6055.9-STD DoD Ammunition and Explosives Safety Standards.

### **USFK Publications**

USFK Memorandum 10-1 Organization and Functions – United States Forces Korea.

USFK Pamphlet 385-2 Guide to Safe Driving in Korea.

USFK Pamphlet 385-3 A Systems Approach to Seasonal Safety.

USFK Regulation 190-1 Motor Vehicle Traffic Supervision.

USFK Regulation 350-1 Command Post and Field Exercises.

### **United States Army Publications**

AR 385-10 The Army Safety Program.

AR 385-63 Policies and Procedures for Firing Ammunition for Training, Target Practice, and Combat.

DA Pamphlet 385-40 Army Accident Investigation and Reporting.

DA Pamphlet 385-64 Ammunition and Explosives Safety Standards.

### **United States Air Force Publications**

Air Force Instruction 91-202 The U.S. Air Force Mishap Prevention Program.

Air Force Instruction 91-204 Safety Investigations and Reports.

Air Force Manual 91-201 Explosives Safety Standards.

AFOSH Standard 91-100 Aircraft Flight Line - Ground Operations and Activities.

AFOSH Standard 91-301 Air Force Occupational and Environmental Safety, Fire Protection, and Health (AFOSH) Program.

AFOSH Standard 91-302 Air Force Occupational and Environmental Safety, Fire Protection, And Health (AFOSH) Program Standards.

**United States Navy Publications**

OPNAV 5100 Navy Safety and Occupational Safety and Health Program.

OP5, Volume 1 Ammunition, Explosives Safety Ashore-Safety Regulation for Safe Handling, Storing, and Renovation.

**United States Marine Corps Publications**

MCO 5100.8E Marine Corps Ground Occupational Safety and Health Program.

MCO 5100.29 Marine Corps Safety Program.

MCO P5102.1 Marine Corps Ground Mishap Reporting.

NAVMC 2692 Unit Safety Program Management Manual.

## **Appendix B**

### **USFK Commanders' Safety Council Charter**

#### **B-1. Purpose**

To enhance readiness by heightening interest, gaining command engagement, sharing lessons learned and directing the use of the operational risk management process to detect and eliminate or control risk to mission, equipment, facilities, and personnel.

#### **B-2. Background**

I will personally chair the USFK Commanders' Safety Council. My goal is to ensure command leadership involvement in directing an effective accident prevention program. I am committed to reducing accidents and saving lives, and I expect every leader from the first-line supervisor to the highest levels of command to be committed as well. The Council provides a focal point for the oversight, coordination, and direction of the United States Forces, Korea Accident Prevention Program.

#### **B-3. Discussion**

The Council is a forum for discussing safety problems and keeping commanders informed on the status of the command's accident rates, prevention programs, policies, and initiatives. The Council will meet semi-annually – one leading up to the summer and one leading up to the winter – or more frequently at the Commander's discretion.

#### **B-4. Membership**

USFK Service Component Commanders, their Senior Enlisted Advisors, their Safety Directors/Officers, Coordinating and Special Staff Principals and leaders from USFK supporting activities (IMCOM-K, DLA, DESC, AMC-FSB-FE, USACE-FEDE) are designated as members of the USFK Commander's Safety Council. Attendance, either in person or by video teleconference, is mandatory for members unless otherwise authorized. Service Component MSC Commanders, their Senior Enlisted Advisors, their Safety Directors/Officers are encouraged to attend.

#### **B-5. Duration of Council**

This charter will continue until superseded.

## **Appendix C**

### **Under the Oak Tree Counseling**

**C-1.** Under the Oak Tree Counseling is the most effective way to positively influence behavior during off-duty periods. This is a back-to-basics approach which demonstrates leader commitment to taking care of Servicemembers. The Under the Oak Tree Counseling requirement complements and must be used with individual risk assessments. This is not a paperwork requirement and no paper records are intended. The meeting between the first line supervisor and his / her subordinate is intended to be a leader-to-led meeting with face to face guidance given and a personal "behavior contract" agreed to. These meetings should take place between the first line supervisor and individually with each subordinate in the squad / crew / or team before any period of increased off-duty risk, including weekends, holidays, and passes / leaves. Under the Oak Tree Counseling ensures that the first line leader or supervisor makes a verbal behavior contract with the individual Servicemember. In this contract, the Servicemember agrees with the leader to take appropriate steps to mitigate risks identified with the specific activity he / she will participate in during the increased period of risk.

**C-2.** Leaders and Supervisors at all levels are responsible and accountable for the safe conduct of their subordinates, on and off duty. It is especially important for leaders and supervisors to penetrate through their chain of command and ensure that their first line supervisors / leaders are empowered and held responsible for positively impacting on the behavior of their individual Servicemembers. During periods of off duty activity including weekends, holidays, passes and leaves, Under the Oak Tree Counseling is the most effective way for first line leaders to positively impact on their young Servicemembers and thus save lives.

## **Appendix D**

### **USFK Accident Reporting Data Elements**

#### **General Data**

1. Date: Date accident occurred
2. Time: Time accident occurred
3. Accident Classification: Accident classification in accordance with DODI 6055.7
4. Accident Category: Type of accident (select one from below)
  - a. Flight Mishap
  - b. Government Motor Vehicle Mishap
  - c. Combat Vehicle Mishap
  - d. Other Government Vehicle Mishap
  - e. Personally Owned Conveyance Mishap
  - f. Facility Fire Mishap
  - g. Explosive Mishap
  - h. Missile Mishap
  - i. Radiation Mishap
  - j. Nuclear Mishap
  - k. Personal Injury - Other Mishap
  - l. Property Damage - Other Mishap
  - m. Other Type Mishap
5. One Line Description: Short description of accident
6. Type Location: Type of location in which accident occurred (select one from below)
  - a. Maintenance Facilities
  - b. Roadway, Vehicle Way, ETC.
  - c. Tactical Facility / Structure
  - d. Range (Field Site)
  - e. Support Facility / Structure
  - f. Outside Terrain (On ground - not on airfield)
  - g. Storage Facilities
  - h. Utility Facilities / Structures
  - i. Facilities, Other
  - j. Housing
  - k. Transportation Debarkation / Loading Point
  - l. Training Facility / Structure
  - m. Craft Center
  - n. In Flight
  - o. Other
7. Type Equipment: Type of equipment involved in the accident. (e.g. M1078 LMTV)
8. Material Damage Cost: Total cost of material damage. Do not include medical costs.



## **Personnel Data**

1. Gender: Gender of individual injured in accident
2. Duty Status: Duty status of individual injured in accident (select one from below)
  - a. On duty
  - b. On duty; TDY
  - c. Off duty - MWR Activity
  - d. Off duty - Local community
  - e. Off duty – Other
  - f. Pass
  - g. Leave in country
  - h. Leave other country
  - i. Other
3. Type Activity: Type activity for individual injured in accident (select one from below)
  - a. Training
  - b. Combat Training
  - c. Weapons Firing
  - d. Parachuting; combat
  - e. Physical Training
  - f. Operating Aircraft, Vehicle or Vessel
  - g. Passenger
  - h. Handling Material / Passengers
  - i. Human Movement
  - j. Food and Drug Inspection
  - k. Food / Drink Preparations
  - l. Bystanding / Spectating
  - m. Communications
  - n. Personal Hygiene / Food / Drink Consumption / Sleeping
  - o. Security / Law Enforcement
  - p. Fire Fighting
  - q. Patient Care (people / Animals)
  - r. Educational
  - s. Information and Arts
  - t. Test / Study / Experiment
  - u. Laundry / Dry Cleaning Services
  - v. Pest / Plant Control
  - w. Handling Animals
  - x. Engineering or Construction
  - y. Maintenance / Repair / Servicing
  - z. Fabricating
  - aa. Janitorial / Housekeeping / Grounds Keeping
  - bb. Supervisory
  - cc. Office
  - dd. Sports / MWR
  - ee. Hobbies
  - ff. Horseplay

4. Alcohol Involved: Alcohol involvement for individual injured in accident (select one from below)
- a. None
  - b. Definite
  - c. Suspected
5. Type Mistake: Type mistake for individual injured in accident (select one from below)
- a. Inadequate planning
  - b. Failed to properly assign duties or personnel
  - c. Failed to properly coordinate
  - d. Failed to properly organize
  - e. Improperly locked or failed to lock or secure material, equipment, or cargo
  - f. Inadequate or improper inspection or check of vehicle or equipment
  - g. Excessive use of alcohol
  - h. Failed to use required safety equipment, device, guard, sign, or signal
  - i. Operating while fatigued when not necessary
  - j. Improper use of equipment
  - k. Did not use equipment when required
  - l. Used right equipment but improperly
  - m. Used wrong equipment for task
  - n. Failure to insure use of available safety equipment
  - o. Inadequate tool or equipment accountability
  - p. Improper lifting
  - q. Used incorrect lifting technique
  - r. Failed to use appropriate assistance
  - s. Failed to take appropriate precautions for adverse environmental conditions
  - t. Improper body position
  - u. Hazardous position
  - v. Awkward position
  - w. Unprotected position (sleeping / eating / etc.)
  - x. Failed to stay alert or attentive to what was happening
  - y. Failed to pay attention
  - z. Improperly divided attention
  - aa. Improperly monitored
  - bb. Improperly scanning
  - cc. Failure to maintain or recover orientation
  - dd. Failure to diagnose or respond to an emergency
  - ee. Failed to ensure adequate clearance or space for operation
  - ff. Failure to detect hazards / obstacles
  - gg. Improper estimation of distance / closure / control input
  - hh. Misjudged clearance
  - ii. Improper weapons handling
  - jj. Improper sighting, aiming, firing, or throwing
  - kk. Unauthorized use or handling
  - ll. Improper carrying, lifting, or transporting
  - mm. Improper clearing, disarming, or unloading
  - nn. Improper clearing, cleaning, or disassembling
  - oo. Improper handling of pyrotechniques
  - pp. Incorrectly pulled or pushed equipment or material
  - qq. Failed to firmly grip or hold equipment or material
  - rr. Inadequate improvising or troubleshooting

- ss. Inadequate crew coordination or communication
- tt. Lack of positive communication
- uu. Failure to announce decision or action
- vv. Failure to direct or request assistance
- ww. Failure to assign responsibilities
- xx. Failed to brief or provide information
- yy. Failed to use or follow checklist
- zz. Failed to follow instructions while repairing, installing or adjusting equipment
- aaa. Failed to read or follow available SOPs, notices, general rules, etc.
- bbb. Failed to insure repairs, services, inspections, or MWOs are IAW appropriate manuals
- ccc. Excessive speed
- ddd. Excessive speed for road or weather conditions
- eee. Exceeding posted speed limits
- fff. Excessive speed for vehicle design or load
- ggg. Improper passing
- hhh. Misjudged clearance while passing
- iii. Passing at unsafe place or time
- jjj. Failed to take appropriate precautions when passing pedestrian
- kkk. Improper turning
- lll. Failed to yield right-of-way while turning
- mmm. Over-steering in turn
- nnn. Improper U-turn
- ooo. Failed to yield to the right-of-way
- ppp. Failed to stop at controlled intersection
- qqq. Improperly stopped or parked
- rrr. Improper backing
- sss. Failed to use ground guide when required
- ttt. Ground guide used improper position or signal
- uuu. Following too close for environmental conditions or vehicle design
- vvv. Driving in wrong lane
- www. Improper lane change
- xxx. Improper braking
- yyy. Improper foot placement on brake pedal
- zzz. Too much or too little pressure applied to brake
- aaaa. Brake applied too soon or too late
- bbbb. Improperly shifted gears on vehicle or equipment
- cccc. Abrupt control or steering response (except while turning)
- dddd. Improperly mounted or dismounted vehicle or equipment
- eeee. Operated vehicle with known malfunctions or unsafe mechanical conditions
- ffff. Improper personnel selection
- gggg. Improper mix, match, or number of personnel
- hhhh. Knowingly allowing equipment operator to violate procedures
- iiii. Failed to take appropriate timely action to prevent or stop violation of procedures or unsafe acts
- jjjj. Failure to ensure proper positioning of personnel prior to vehicle or equipment operation
- kkkk. Failure to brief or provide information
- llll. Insufficient information to determine mistake or error
- mmmm. Other

6. Injury Severity: Severity of injury for individual injured in accident (select one from below)

- a. No injury or illness

- b. Fatal injury
- c. Permanent total disability injury
- d. Permanent partial disability injury
- e. Lost workday injury
- f. Hospitalization injury
- g. Restricted work activity injury
- h. Lost Consciousness - Recordable Injury
- i. Medical treatment Beyond First Aid
- j. Medical treatment - First Aid Only
- k. Local first aid only injury
- l. Missing and presumed dead

- 7. Injury Description: Description of injuries for individual injured in accident
- 8. Days Hospitalized: Number of days hospitalized for individual injured in accident
- 9. Days Lost: Number of additional days lost for individual injured in accident
- 10. Days Restricted: Number of restricted / limited duty days for individual injured in accident

**Appendix E**  
**USFK CSM Safety Hero Award Nomination Form**

| <b>USFK CSM SAFETY HERO NOMINATION FORM</b>                                    |  |                                     |                           |
|--|--|-------------------------------------|---------------------------|
| For use of this form, see USFK Regulation 385-1; the proponent agency is FKSF. |  |                                     |                           |
| 1. <b>THRU:</b><br>Command Safety Director<br>Unit 15237<br>APO AP 96205-5237  | 2. <b>TO:</b><br>Command Sergeant Major<br>Unit 15237<br>APO AP 96205-5237 | 3. <b>FROM:</b>                     | 4. <b>DATE (YYYYMMDD)</b> |
| <b>SECTION I. NOMINEE DATA</b>   |  |                                     |                           |
| 5. <b>NAME</b><br>(LAST, FIRST, MI):   |  | 6. <b>GRADE:</b>                    |                           |
| 7. <b>ORGANIZATION:</b>  |  | 8. <b>BRANCH OF SERVICE:</b>        |                           |
| <b>SECTION II. RECOMMENDER DATA</b>  |  |                                     |                           |
| 9. <b>NAME</b><br>(LAST, FIRST, MI):   |  | 10. <b>RELATIONSHIP TO NOMINEE:</b> |                           |
| 11. <b>TITLE/POSITION:</b>   |  | 12. <b>ADDRESS:</b>                 |                           |
| 13. <b>SIGNATURE:</b>  |  |                                     |                           |
| <b>SECTION III. NOMINATION</b>   |  |                                     |                           |
| 14. <b>SAFETY ACHIEVEMENT:</b>   |  |                                     |                           |
| 15. <b>PROPOSED CITATION:</b>  |  |                                     |                           |
| <b>SECTION IV. COMMAND SAFETY ENDORSEMENT</b>                                  |  |                                     |                           |
| 16. <b>NAME</b> (LAST, FIRST, MI):   |  | 17. <b>TITLE/POSITION:</b>          |                           |
| 18. <b>SIGNATURE:</b>  |  |                                     |                           |
| <b>SECTION V. APPROVING AUTHORITY</b>  |  |                                     |                           |
| USFK CSM APPROVAL  | APPROVED <input type="checkbox"/> DISAPPROVED <input type="checkbox"/>     |                                     |                           |
| 19. <b>NAME</b> (LAST, FIRST, MI):   |  | 20. <b>SIGNATURE:</b>               |                           |

**USFK Form 385-1, OCT 09**

## **Glossary**

### **Abbreviations**

|          |   |
|----------|---|
| ACofS    | Assistant Chief of Staff                            |
| CC Seoul | Command Center Seoul                                |
| CofS     | Chief of Staff                                      |
| CRSC     | Command Radiation Safety Committee                  |
| CSO      | Command Safety Office                               |
| DOD      | Department of Defense                               |
| EDES     | Executive Director for Explosives Safety            |
| IAW      | In accordance with                                  |
| LAO      | Logistics Assistance Office                         |
| LSE-FE   | Logistics Support Element – Far East                |
| MSC      | Major Subordinate Command                           |
| OSHA     | Occupational Safety and Health Act                  |
| RMPF     | Radioactive Material Processing Facility            |
| ROK      | Republic of Korea                                   |
| RSO      | Radiation Safety Officer                            |
| RSO&I    | Reception, Staging, Onward Movement and Integration |
| SOFA     | Status of Forces Agreement                          |
| SOFM     | Safety of Flight Messages                           |
| SOUM     | Safety of Use Messages                              |
| U.S.     | United States (of America)                          |
| USFK     | United States Forces, Korea                         |